Adding Clinic Printers

1. Sign out of VM desktop.
2. Select “Start” and type “control panel” in the search box.
3. From the control panel menu click on “Devices and Printers”

4. Click “Add a printer”

5. Click “The printer that I want isn’t listed”
6. Click “Add printer using TCP/IP”

7. For IP address enter:
   
   192.168.149.37 for Area 027 Printer
   10.125.67.142 for Vault Area Printer
   10.125.67.116 for Area 035 Printer
8. Name the printer.

9. Do not share.

10. Log back into VM desktop and clinic printers should now appear as an option when printing.