STUDENT SERVICES

LAW SCHOOL ATTENDANCE CORRECTION

Upon completion, this form should be returned to Texas A&M University School of Law, Student Services Office, 1515 Commerce Street, Ft. Worth, TX 76102; Any questions may be directed to 817-212-4001 or law-registrar@tamu.edu.

THIS FORM MAY BE USED ONLY IF A STUDENT ACTUALLY ATTENDED CLASS BUT DID NOT SIGN THE ROLL

Today’s Date: ___________________________ Student UIN # ___________________________

Last Name: ___________________________ First Name: ___________________________

Day Phone: ___________________________ Evening Phone: ___________________________

If all information is not completed, this request will be returned to you.

Date(s) to be Corrected: __________________________________________________________

Course Name: _________________________________________________________________

Professor Name: _______________________________________________________________

Student Signature: _____________________________________________________________

Professor approval signature is required: Professor, by signing this form, you certify that this student was actually in attendance on the date(s) indicated above.

Professor signature: __________________________________________________________

Students have constructive notice of the law school’s absence policy stated in the Student Programs, Policies & Procedures manual. Among other things, the law school does not recognize excused or unexcused absences.

Office Use Only

Corrected By: ___________________________ Date Corrected: ___________________________

Comments:________________________________________________________________________
heit:________________________________________________________________________