



Application for Extern Practicum

Please Print:

Name: _____

Date: _____

Address City State Zip

Phone number (main & alternate, if applicable) E-mail address

Eligibility:

Number of credit hours earned at end of the current semester? _____ (You must have at least 29)

Is your G.P.A. 2.33 or higher? Yes No

Placement Information:

Semester Desiring Externship: _____

- Credit Hours:** _____ **1 (50 hours field work)**
- _____ **2 (100 hours field work)**
- _____ **3 (150 hours field work)**
- _____ **4 (200 hours field work)**

Students are ultimately responsible for securing an externship. The Extern Director will assist a student in identifying opportunities, but cannot guarantee placement. Opportunities vary each semester depending on attorney/placement participation. All placements must be approved by the Extern Director prior to enrolling.

If you have identified a placement, please provide the name of the organization and supervising attorney, and the attorney’s contact information for approval of the placement. If you would like assistance in securing a placement, please provide the following:

1. If you have a specific placement request, indicate this below and any alternate choices;
2. Your areas of interest, strengths, weaknesses, likes/dislikes;
3. Any prior experience or coursework that you feel would be relevant to a desired position or
4. Any other information that you feel will assist us in placing you in an extern position; and
5. Preferences as to setting: corporate, judicial, government, non-profit or law firm.

Geographic Preferences:

(List preferences: city/county) _____

Work availability:

If known, what hours/days would you be available to work: _____

Submit this Application, *along with your Resume*, to:

Cecily A. Becker,
Director, Externship Program
Rm. 214
(T) 817-212-4058
E-mail: cbecker@law.txwes.edu

I agree that if I accept an externship placement but subsequently wish to no longer participate in the program, I will immediately notify the Extern Director for approval to withdraw.

I authorize the Extern Director to share my resume and discuss academic information as necessary with potential externship placements for the purposes of securing an externship.

Student Signature